



## Board Minutes

February 12, 2024. 7:00 – 8:30 pm

### Masters Lounge

Present: Ev Pollock, Mark Dashkewytch, Ken McLaughlin, Manuela Marinello, Tony Collison, Garnett Rancier, Ryan Brown.

Regrets: Rick Kroeker

1. Welcome & Call to Order: Ev at 7:00
2. Additions to the Agenda & Approval  
Approved: Garnett 1<sup>st</sup>, Tony 2<sup>nd</sup>
3. January 8, 2024, minutes – approval (attached)  
Approved: Garnett 1<sup>st</sup>, Tony 2<sup>nd</sup>
4. Financial Report - Mark
  - 2023 Year End Financial report
  - \$8,587 current 2022 - \$4,722
  - \$8,000 events 2023 - \$4,600 expenses for events
  - \$2,100 membership currently 105 for 2023.
  - 2022 membership for 2022 was 72.
  - Web based Management & Financial system – discussion:
    - Extensive work was done by the working group to critique 3 different Web Based solutions and current manual system using established criteria. A SWOT Analysis was then applied. A package containing these working documents was circulated 2 weeks ago for Directors to review. As no feedback was received, the Executive are recommending a Subscription for the Donor Perfect solution costing \$3,610 for 1<sup>st</sup> year, followed by a cost of \$2,532 for the 2<sup>nd</sup> year be approved.
    - Much discussion followed in terms of cost and capabilities followed.
    - Motion made to sign up for a year, Ken 1<sup>st</sup> Mark 2<sup>nd</sup> carried.
  - Draft BMCA Protection of Privacy Policy  
It will be important to have a BMCA Privacy Policy in place as we proceed with a Web Based Management and Financial for data collection. Donor Perfect is a

secure system, and BMCA is now legally obligated to protect any [personal information](#) that we collect.

Terry Trace – Special Advisor, drafted BMCA Protection of Privacy Policy to be enacted as Donor Perfect is implemented.

- Change of Financial Institution – update.

Cheques from Van City have been obtained by Mark. Mark and Rick are to meet with Van City regarding 2 signatures being required for all cheques. Ryan would prefer that 2 signatures, rather than 1 for amounts less than \$500.00. Van City is yet to respond.

5. Covenant/Bylaw update

Ev reported for Rick.

- Covenant Administrator Role. Rick is still waiting for a meeting date with Ecoasis.

6. Communications Report

Manuela/Ev

- Newsletter

Not yet done – once new system with Donor Perfect is set up then they will produce a newsletter with updates.

7. Secretary's Report

Ken

- Shared Drive to store Board Documents update

Ken will send out test to the group. Add to existing Gmail account or add it if you don't already have Gmail. Will add Special Advisors if required or could just leave with their own emails.

- Platform capabilities

Deferred

8. Event Planning/Fund Raising

Ryan

Easter Parade/easter egg hunt – hotel would also like to participate. Ryan is reaching out to Ecoasis to see if they want to sponsor/support event.

9. New Business

a. Family membership opportunities

Ken

Increase numbers, family membership, \$30 couple. By-law would need to change to reflect new membership category. This potential change tabled for the AGM.

b. New Residents Welcome

Deferred

c. Bear issue - Tony, Ryan, Manuela

Molly at Wildwise wants to do a presentation, could set up booth after EE hunt? A meeting was held with Molly and a conservation officer and right now waiting to hear back from Whistler and Squamish with respect to their by-laws about bears and

garbage. GFL has bear resistant containers – rent/buy and will add details to FaceBook page. Storage boxes can be bought but need special permission with respect to covenant. Tony will draft a message for Ryan and Manuela to review.

d. Director recruitment

Garnett advises that Amy and Lewis Ratcliffe are interested in becoming involved. Garnett will send an introductory email to Ev regarding their interest.

e. Block Watch /New Neighbours:

Ev reported for Rick.

Block Watch is actively recruiting and training Block Captains and co-captains for Bear Mountain, a local resident has taken the initiative to oversee this for Bear Mountain and is liaising with RCMP and community members. The RCMP oversee this program and they require that a significant number of streets in the community where the program is being set up take part before it can be formally launched. Several streets now have been set up and the residents involved have been trained (including me as captain and my street co-captain). I am not certain of the threshold required but the group is active in getting as many streets as possible involved.

We are hopeful that by spring the program will be formally launched. There is a budget allocated by the RCMP for community gatherings to recruit members and for signage to be distributed.

Advising new neighbours about BMCA could possibly be part of a Block Captains duties.

f. One Page Plan for 2024 - March Meeting

Entire meeting will be devoted to planning for 2024.

g. Director Role Document – update - pending.

h. Terms of Reference – update completed and will be posted on our Shared Drive

i. Acknowledgment of Traditional Lands Ev/Ken

Still working on this with Ecoasis

Meeting adjourned by Ev at 8:30

10. Next meeting March 11, 2024.