



Board Meeting

December 11, 2023. 6:30 – 8:00 pm

1477 Pebble Place

Present: Ev Pollock, Rick Kroeker, Mark Dashkewytch, Manuela Marinello, Ryan Brown, Tony Collison, Ken McLaughlin

Regrets: Garnett Rancier, Bob Flitton

1. Welcome & Call to Order: Ev – 7:35
2. Additions to the Agenda & Approval
Approved: Ken 1st, 2nd Ryan
3. November 13, 2023, minutes – approval (attached)
4. Business arising: N/A
5. **Financial Report** - Mark
 - Web based financial reporting – update.
 - Aplos – Donors – US based - \$2 – 3K/annum – Accounting integrated feature. Includes modules for donors, members, etc. Information integrates with Donors – Members etc.
Links with TD Canada Trust
Complete systems both donors and members.
Perhaps try system short term and see what is most effective because it can be cancelled at any time. Aplos would provide a 50% discount during 1st year.
 - Donor Perfect – Accounting separate feature would have to export to QuickBooks.
 - Data security under both platforms compliant with Canadian Privacy requirements
 - Change of Financial Institution
Still with TD Canada Trust.

- MailChimp Account
Currently it is used for:
Email blasts – Ev and Manuela to review whether it’s worth keep at current cost of \$36/month/USD.
Suggested we prepare a newsletter in the New Year with an update on what BMCA has been doing with respect to Christmas events, carolling, bear issues and upcoming news, while promoting Membership renewal.
Current process is to Bill a director’s personal Credit Card. This needs to change.

Discussion:

Directors recognize the importance for a Web-Based financial system. While the Aplos system provides extensive features, its associated cost would significantly impact a substantial portion of our budget. For further discussion at the January meeting.

6. Covenant/Bylaw update

Rick

- Other Association experience update - Defer to January
Langford still requires an Ecoasis Administrator

7. Communications Report

Manuela & Ev

- Biographies for members of the Board
Some are already on the website, missing Tony and Ken
- Use of Business cards
50 cards ordered for each Board member to use as deemed appropriate.
- Thank you to donors - cards? Donor page
Ryan suggested a thank you on website and via email that will go out to businesses who supported the community, CC sponsors, thanks to the choirs, etc. Donor page on website – also for different events.

8. Secretary’s Report

Ken

- Shared Drive to store Board Documents update
As a non-profit can’t use personal email addresses. Ken will do more testing on shared docs with BM addresses.
No accounting capacity. Ken will do more research into tracking because it doesn’t currently do client relationship tracking.
Further discussion on platform capabilities at Jan. Board meeting.

9. Event Planning/Fund Raising

- Ravi Parmar MLA- meet and greet- debrief Ryan
Big success, Westin great set up for event, both venue, food, and drinks.

- Christmas Celebrations – update Ryan
2 events planned – 1st and 23rd other dates may eventuate.
Hot chocolate and donuts provided by Jack's and dog treats by Growlies.
- Easter Egg Hunt event a possibility.

10. New Business

- a. Member Benefits -deferred.
- b. New Residents Welcome – deferred.
- c. Bear issue - Tony, Ryan, Manuela
Signs provided from Wild Wise for Bear warning. There has been success from this strategy in Whistler. Ryan will reach out to other groups and see what they've being doing.

11. Next meeting January 8th - location?

Meeting near front door @ Westin...Ryan will confirm with them.

Meeting adjourned @ 8:00 - Ev