

BEARMOUNTAIN COMMUNITYASSOCIATION

MEETING MINUTES OF THE BOARD OF DIRECTORS

January 12, 2021 – 7:30 PM

Location: Virtual Meeting Participation via the Zoom Platform

Present: Ev Pollock, Terry Trace, Joe Matuska, Brigitte Nielsen, Bob Flitton, Cyrus Lim, Jim Stobie and Dr. Charles Lugosi

Absent, with regrets: Bill Stafford and Kyle Fuzi

1. Call to Order

The regular meeting of the Board of Directors of Bear Mountain Community Association was called to order at 7:46 PM on January 12, 2021 by Ev Pollock thru virtual meeting participation via the Zoom platform.

2. Confirmation of a Quorum

With eight out of ten Board of Directors in attendance, a quorum was achieved.

3. Agenda

I. Business arising from November 10th, 2020 minutes

- a. Posting the Board Minutes to the website
- b. Traffic safety
- c. Update on the Recreation Center
- d. List of important resources for BMCA

II. Reports from sub-committees

- a. Financial Report (Joe)
- b. Membership (Joe)
- c. Dog Waste (Joe)
- d. Covenants and Bylaws (Bob & Terry)
- e. Communications (Cyrus)

4. Approval of Agenda and Agenda Additions

Motion: To approve the agenda as presented with no additions presented

Moved: Bob Flitton

Seconded: Jim Stoble

Carried.

5. Approval of Previous Minutes

Motion: To approve the minutes from meeting held November 10th.

Moved: Bob Flitton

Seconded: Jim Stoble

Carried.

BEARMOUNTAIN COMMUNITYASSOCIATION

I. Business Arising from November 10th, 2020 Minutes

- a. This line item will be deferred to the website review portion under New Business.
- b. It was noted that planted shrubs in the traffic circle at Country Club Way and Champions Way impair driver visibility. Bob Flitton offered to investigate the matter and report back at the next meeting.

Additionally, considerable dialogue ensued regarding traffic incidents around the morning school bus pickups for Belmont High School, at Pebble Way and the Parkway. It was suggested a letter be sent to the City's lawyer re the necessity for duty of care.

Ev will first contact the School Bus Transportation Department to see if drivers file incident reports when vehicles drive through ignoring School Bus warning lights. Data is essential to support the complaint.

She will draft a letter based on information received from School Bus Transportation Department. She will forward the draft to Charles to review for clear and precise language.

It was noted that despite some crosswalks being controlled by flashing lights, some pedestrians fail to utilize this safety feature. Pedestrians and vehicles all have to take responsibility to be safe.

Motion: Was not made.

- c. An email sent to Shannon Drew for an update on the Recreation Center was not received in time for today's meeting; however Bob indicated that Ecoasis very much want it re-opened and that they would likely have more information on the Center by next week. There are renovation issues being addressed and they are working on getting it COVID ready.
- d. This line item will be deferred to the website review portion under New Business.

II. Reports from Sub-committees

- a. **Financial Report:** Joe Matuska (Treasurer) reported that our account balance is \$1739.41 versus \$2161.23 mid-January 2020. He has a \$250.00 cheque to deposit; a donation generously made from one of our Directors for a much needed website update. This is included in the

BEARMOUNTAIN COMMUNITYASSOCIATION

balance noted. Another cheque for \$250.00 is anticipated and is also earmarked for the website update. There are no payables on record.

- b. **Membership:** Joe indicated that we have 0 paid members as of today. Membership is annual, calendar year, starting January 1st. We had no paid members January 12, 2020.
- c. **Dog Waste:** A big thank you notice to all our resident volunteers for their dedicated efforts was emailed in December to all our BMCA members. It was also posted on our Facebook page as well. Feedback from a number of the volunteers appreciated being recognized for their work for our Community.
- d. **Covenants and Bylaws:** Bob Flitton reported that there was a request about a house that has a fence. The fence was already there before the current Owner bought the place. It was suggested that the surrounding residents take action as most people at Bear Mountain do not want fences. There have been ten emails in the last month, mostly communications around all the Christmas activities and off-leash dogs.
- e. **Communications:** This line item will be deferred to the website review portion under New Business.

III. New Business – BMCA Website Report

At the September 8th, 2020 meeting, the Board of Directors agreed to the goal of being transparent to its members and that this would be achieved through posting Board minutes on the BMCA website. It quickly became apparent through many efforts by Director Cyrus Lim, who has taken on the role as the Board of Communications lead, the Website is impossible to work with to meet this simple goal.

BMCA President Ev Pollock reached out to Jon Valade from ideazone.ca for guidance. Jon graciously offered to spend time free of charge with Cyrus to assess why we were experiencing so many challenges. The following issues were identified:

- 1) Legacy from old site remains as background clutter, possible cause of some slowdown and doubles complexity in navigating changes.
- 2) Lacked access to GoDaddy for some backend management which has since been resolved. Updated PHP seems to be helping significantly.
- 3) GoDaddy hosting isn't known for performance in the first place.
- 4) Cyrus is not a web developer and design element changes are beyond his depth.

A total of \$500.00 has been donated to address these basic website issues. Request approval from the Board to hire ideazone.ca with his suggested fixes and our list of needs will be covered. This should resolve our speed issues; however Jon may strongly recommend upgrading the hosting site. It was noted that we are paid up until October 2021 with GoDaddy.

BEARMOUNTAIN COMMUNITYASSOCIATION

Motion: To spend \$500.00 now, get operational and subsequently review performance.

Moved: Terry Trace

Seconded: Jim Stoble

Carried.

Motion: To contact Ecoasis for co-involvement on matters of mutual interest.

Moved: Jim Stoble

Seconded: Brigitte Nielsen

Carried.

6. Next Meeting

The next regular Board of Directors meeting for the BMCA will be held at 7:30 PM on February 9th, 2021 via virtual platform Zoom.

7. Adjournment

The meeting was adjourned at 8:45 PM.